

DTE BOARD MINUTES

Date: 3/02/2022

Time: 7:30 pm

Venue: Zoom

Join Online: https://data.dte.org.au/meeting/current_meeting/portal.php

1. Meeting Started

7:45

2. Chair and Minute keeper

Chair: Marte Kinder

Minute keeper: Kathy Ernst

Hosts: Marte Kinder, Trevor Pitt

3. Acknowledgement of Country

We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.

4. Attendance

Kathy Ernst Suzie Helson Gary Lasky Tania Morsman Robin Macpherson Kate Schapiro Not present Elisa Brock – leave of absence	Marte Kinder Caryn Kettle Trevor Pitt David Cruise Andrew Wilkinson Darrylle Ryan John Reid Kiera Scuro Peter Tippett	Jack Wells Lindy Hunt Kevin Taylor Aaron Shiperlee
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5. Confirmation of Previous Meeting Minutes

1) Date: 6/1/2022

Moved: Suzie

Seconded: Kathy

PBC

6. Matters arising from Previous Meeting Minutes

- 1) none

7. Action tasks from previous meetings

1. *Gypsy Trailer*

2020 08 06 Trailer from Jessica Townsend re Transfer of ownership- Transfer document - and Query 1500 in Bank account left there or deposited until the transfer of ownership is sighted* Asset Management will follow through - Keep on list NO ACTION

21/01/2021 01 21 Follow up OC registration of trailer in March – SUZIE TO FOLLOW UP

22 01 06 Suzie to write to OC to follow up. **IN PROGRESS**

22 02 03 Suzie has money to pay the registration and will continue to try to contact Jessica to finalise. **IN PROGRESS**

2. *Gas Bottles and fuel*

2021 02 04 Suzie to write to OC informing them of the motion about storage of gas bottles and fuel – **COMPLETED**

Suzie to write to OC enquiring on progress. **COMPLETED**

22 01 06 Suzie to write to OC enquiring on progress **COMPLETED**

22 02 03 Secretary to write to OC informing them of the motion about storage of gas bottles and fuel

3. *Covid Safe Plan*

2021 06 05 Troy Reid to contact Kate Shapiro about Covid Safe Plan

2021 03 18 Kate to work with others to make a Covid Safe Plan **DEFERRED UNTIL AN EVENT IS BEING PLANNED – ONGOING**

22 01 06 Kate to work with others to make a Covid Safe Plan – required now that ConFest is planned **IN PROGRESS**

22 02 03 Secretary to write to both OC and CC informing them that they must provide a Covid-safe plan whenever an event is held.

4. *Complaints File*

2021 07 01 Troy to help Elisa to set up a document library for complaint documents **IN PROGRESS**

5. Complaints about inappropriate spending

21 07 01 Gary to draft the letter to send to people who send complaints or queries about inappropriate spending.

Kathy has drafted a process and series of letters which has been sent to directors for comment and will be presented to Board after the AGM.

22 02 03 Documents have been provided to the new Board but have not been approved yet **IN PROGRESS**

6. Inactive members

21 11 04 Inactive members have been given notice regarding their removal (agenda item 13250). Some members have requested an extension of their inactive period. The Board needs to decide whether to grant an extension and inform these members accordingly and remove the other inactive members. **MOTIONS PASSED DURING MEETING**

7. Marty's Letter

21 08 19 Kate and Secretary (Troy) to respond to Marty's letter **ONGOING**

8. Tania's email

21 11 04 Tania Morsman email about Director's activity points. Elisa to draft response and send it to all directors. **ONGOING**

9. Mediation

21 11 04 Trevor Pitt assist the Board with the upcoming mediation Gary to respond

22 01 06 Susie to email Troy and Coral and see if mediation is happening **COMPLETED**

22 02 03 Troy has advised that he does not wish to proceed **REMOVED**

10. Newsletter

21 11 04 Elisa to distribute Water NSWQ4 Regulated Customer Newsletter to OC **ONGOING**

11. Correspondence

22 01 06 Secretary to send Peter Tippet a copy of his original correspondence. **COMPLETED**

12. Michael Joubert

22 01 06 Tania to respond to the correspondence about Michael Joubert. **COMPLETED**

13. Secretary's access to SharePoint

22 01 06 Suzie to write to the ICT group advising them that the Board requests that the ICT group changes the Secretary's access to SharePoint to allow the Secretary to copy folders (including nested folders and the files within folders). **COMPLETED**

22 02 03 ICT does not know how to do this. Kathy will continue to use Gdrive. **REMOVED**

14. Leaves of absence

22 01 06 Gary to form a work group to investigate whether leaves of absence have been granted in excess of what is permitted by DTE Rules. **YET TO BE STARTED**

8. Correspondence

1) Correspondence Inward

22 01 18 Troy - Disputes Victoria

22 01 25 Bank Australia Contact details

21 12 01 Matti Hanane

22 01 10 Bank Australia Term Deposit

Confidential

22 01 28 Les Spencer

22 01 18 Peter Tippet

22 01 25 Peter Tippet

22 01 31 Peter Tippet

Sent to OC

22 01 05 Telstra Invoice

22 01 11 Water NSW 50AL501142 debt notice

22 01 27 Regional Rounsup - Edition 28

2) Correspondence Outward

22 01 19 Bank Australia update address

22 01 24 Les Spencer membership

22 01 OC and Marte - site conditions

Confidential

22 01 24 Les Spencer

22 01 25 Robert Hemingway

9. Matters arising from Correspondence

1) none

10. Motions by Circular

18/1/22 That the board authorise payment of \$1270 to Arcuri and Associates for event liability insurance in order to enable Sydney Confest January 2022 to proceed.

Proposed: Kate Supported Robin

11. Agenda item ID: 13672

Secretary to be authorised to sign ATO declarations 14/1/22 13672

DETAILS

Our bookkeeper has requested that we authorise a director to sign the BAS return due in February. On 4/6/20 the Board passed the motion 'that Troy Reid be authorised to sign the ATO declaration on behalf of the cooperative.' As Troy is no longer a director or Secretary, a current director should be authorised.

If we authorise the secretary to sign ATO declarations, this does not have to be revisited every time directors change.

MOTION

That the DTE Secretary be authorised to sign ATO declarations on behalf of the cooperative.

Moved: Kathy

Seconded: Tania

PBC

12. Agenda item ID: 13701

Extend period of inactive membership 25/1/22 version 2

DETAILS

DTE rule 20 (Forfeiture's and cancellations - Inactive members) and CNL Section 156 ([Cancellation of membership of inactive member](#)) require the Board to declare a membership cancelled and related shares forfeited where "the member is not presently an active member of the co-operative and has not been an active member of the co-operative at any time during the period of one year immediately before that time."

The CNL also allows inactive members to request a one year extension of their inactive period.

These inactive members have requested an extension of their inactive period: 538 Matti Hanane, 1665 Robert Hemingway, 1684 Philip Bateman, 1813 Stephen Rowles, 1842 Jenna Trostle.

MOTION

The Board extends an additional year of inactive membership to the following members: 538 Matti Hanane,1665 Robert Hemingway,1684 Philip Bateman,1813 Stephen Rowles,1842 Jenna Trostle.

Moved: Kathy

Seconded: Kate

PBC

13. Agenda item ID: 13702

Cancellation of members with 'unknown' status 25/1/22 version 2

DETAILS

DTE rule 20 (Forfeiture's and cancellations - Inactive members) and CNL Section 156 (Cancellation of membership of inactive member) require the Board to declare a membership cancelled and related shares forfeited where "the member is not presently an active member of the co-operative and has not been an active member of the co-operative at any time during the period of one year immediately before that time."

These 65 membership/shareholder folio numbers are recorded as 'unknown' status and we have not received any activity statement for more than 5 years preceding today.

These members have been warned of their pending removal in 28 days and encouraged to request an extension as provided for in the CNL, but have not requested an extension of their inactive period.

DTE Rule 5(4) states that where a member fails or ceases to be an active member, the Board must declare the shares of the member forfeit.

MOTION

That the following 66 membership/shareholder folio numbers which are recorded as 'unknown' are hereby declared cancelled and the related shares forfeited.

26 Byron Porter,50 Patricia Kendall,112 Gordon Wells,121 George Ely,205 John Kirkwood-Hackett,258 Peter B Gleeson,429 Colin Still,435 Simon Freidin, 567 Anthony Coleiro,689 Robert Harper,981 Graham Ennis,986 Peter Gleeson,1036 Linda Lyn,1054 Amba Bucsec,1083 Dave Symons,1090 Michael David Joubert,1143 Isha Molloy, 1279 Rashid Yunus,1291 Kevin Tims,1299 Robyn Handreck,1327 Brian Hall,1341 Peter Mills,1349 Pamela Hall,1366 Mary Cruise,1369 Helen Bichard,1370 Leighton Woods,1372 Rhonda Jankovic,1421 Dov Silberman,1452 Jessika Willis,1481 Barry Clark,1504 Pixie ,1539 Anna Van Der Mark,1579 Lore Teicher,1591 Georgios Alexandrou,1598 John D McCallum,1604 Ray McSweeney,1613 Sonia Popp,1618 Timothy C Johns,1621 Sandra Bamkin,1622 John Bamkin,1624 William Gray,1629 Garry Porter,1630 Tony Kenny,1631 Ann Martin,1632 Jimmy Shimwell,1633 John Turner,1634 Elisabeth Byrne,1635 Victor John Byrne,1638 Michael Smith,1639 Jeff Laming,1640 David Butterworth,1641 Heather Baldwin,1642 Andrea Fahey,1643 Cathy Lucchini,1644 David Totterdell,1646 Anna Maria Pontonio,1647 Mim Motolesse,1648 Yvette Atteir,1649 Richard Gould,1651 Frankie Firefly,1654 Alby Prior,1656 Geoff Warren,1658 Arthur Jones,1662 Joel White,1666 Steffen Staal

Moved: Kathy

Seconded: Tania

PBC

14. Agenda item ID: 13689

Cancellation of Inactive members 25/1/22

DETAILS

DTE rule 20 (Forfeiture's and cancellations - Inactive members) and CNL Section 156 (Cancellation of membership of inactive member) require the Board to declare a membership cancelled and related shares forfeited where "the member is not presently an active member of the co-operative and has not been an active member of the co-operative at any time during the period of one year immediately before that time."

Inactive members have been warned of their pending removal in 28 days and encouraged to request an extension as provided for in the CNL. These inactive members have not requested an extension of their inactive period.

DTE Rule 5(4) states that where a member fails or ceases to be an active member, the Board must declare the shares of the member forfeit.

MOTION

That the following 97 inactive members who have been inactive for 2 or more years preceding this financial year, are hereby declared cancelled and related shares forfeited.

588 Cheryl Boston, 1213 Les Spencer, 1597 Colin John, 1605 John Dickson, 1627 Carole Pyers, 1628 Stuart Poll, 1650 Peter Hall, 1652 James Shimwell, 1657 Anthony Eaton, 1660 Greg Campbell, 1661 Amanda Librach, 1670 Gayle Reynolds, 1673 Lindsay Kennedy, 1680 Hagai Erman, 1681 Brett Wiefkers, 1684 Philip Bateman, 1685 Lars Nissen, 1688 Simon Byers, 1691 David Podger, 1694 Daniel Watson, 1695 Angela Joy, 1697 Jarek Luszpinski, 1698 Hayley Tippet, 1700 Andrew Garfield, 1702 Laurie Stanton, 1703 Rory Johnson, 1704 Frazer Kirkman, 1706 Martin Kirkwood, 1712 Miki Shapiro, 1717 Lynne Kennedy, 1732 Corinne Armstrong, 1736 Paula Lepparu, 1738 Adam Wallace, 1740 Sage Lian, 1741 Katelyn McMaster, 1742 William Govett, 1746 Ashley Jonas, 1748 Ron Ehrat, 1753 Karen Ward, 1755 Paul Hutchison, 1757 Alistair Foletta, 1759 Melinda Norris, 1761 Danielle Macpherson, 1763 David Mollet, 1764 Peter Carty, 1765 Patrick Edgeley, 1769 Fernanda McDonald, 1771 Dhyanii Carroll, 1772 Naomi Coleman, 1773 Elizabeth Luxford, 1775 Greg (Chase) White, 1776 Joel James, 1777 Dean Eastwood, 1780 Joshua Ackroyd, 1781 Nicole Ansell, 1782 Chris Blackham-Davison, 1783 Mark Blyss, 1784 Leondro Brady, 1789 Clifford Hayes, 1791 Nick Ingman, 1793 Sharon Mackay, 1794 Cody Mcgrath, 1795 Trent Moonie, 1799 Kathleen Felse, 1801 Alessandro Sperandio, 1803 Benjamin Watson, 1805 Tim Heenan, 1806 Gemma Rowe, 1811 Eileen Daly, 1814 David Hicks, 1815 Johannes Veenstra, 1818 Bronwyn Smith, 1819 Debbie Van Leeuwen, 1821 Matt Spencer, 1826 Victoria Harden, 1829 Viktor Ereg, 1830 Tom Lea, 1831 Simone Van Twuiver, 1832 Ben Cox, 1833 Martin Perntstich, 1836 Elyse Mc Cool, 1837 Jana Van der Burgt, 1839 Mariatheres Bauer, 1840 Gonzalo Bruna, 1844 Matthew Blazejewski, 1846 Samantha Burton, 1847 Jonothan Gaida, 1848 Nathan Barry, 1851 Peter Humphriss, 1857 Rosalind Amery, 1858 Hazel Davies, 1859 Owen Davies, 1860 Jason Freddi, 1861 Mercedes Zanker, 1862 Chris Tomlins, 1872 Leanne Skipsey,

Moved: Kathy

Seconded: Tania

15. Summary of Carried Resolutions

- 1) That the DTE Secretary be authorised to sign ATO declarations on behalf of the cooperative.
- 2) The Board extends an additional year of inactive membership to the following members:
538 Matti Hanane,1665 Robert Hemingway,1684 Philip Bateman,1813 Stephen Rowles,1842 Jenna Trostle.
- 3) That the following 66 membership/shareholder folio numbers which are recorded as 'unknown' are hereby declared cancelled and the related shares forfeited. 26 Byron Porter,50 Patricia Kendall,112 Gordon Wells,121 George Ely,205 John Kirkwood-Hackett,258 Peter B Gleeson,429 Colin Still,435 Simon Freidin, 567 Anthony Coleiro,689 Robert Harper,981 Graham Ennis,986 Peter Gleeson,1036 Linda Lyn,1054 Amba Bucsec,1083 Dave Symons,1090 Michael David Joubert,1143 Isha Molloy, 1279 Rashid Yunus,1291 Kevin Tims,1299 Robyn Handreck,1327 Brian Hall,1341 Peter Mills,1349 Pamela Hall,1366 Mary Cruise,1369 Helen Bichard,1370 Leighton Woods,1372 Rhonda Jankovic,1421 Dov Silberman,1452 Jessika Willis,1481 Barry Clark,1504 Pixie ,1539 Anna Van Der Mark,1579 Lore Teicher,1591 Georgios Alexandrou,1598 John D McCallum,1604 Ray McSweeney,1613 Sonia Popp,1618 Timothy C Johns,1621 Sandra Bamkin,1622 John Bamkin,1624 William Gray,1629 Garry Porter,1630 Tony Kenny,1631 Ann Martin,1632 Jimmy Shimwell,1633 John Turner,1634 Elisabeth Byrne,1635 Victor John Byrne,1638 Michael Smith,1639 Jeff Laming,1640 David Butterworth,1641 Heather Baldwin,1642 Andrea Fahey,1643 Cathy Lucchini,1644 David Totterdell,1646 Anna Maria Pontonio,1647 Mim Motolese,1648 Yvette Atteir,1649 Richard Gould,1651 Frankie Firefly,1654 Alby Prior,1656 Geoff Warren,1658 Arthur Jones,1662 Joel White,1666 Steffen Staal
- 4) That the following 97 inactive members who have been inactive for 2 or more years preceding this financial year, are hereby declared cancelled and related shares forfeited.
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Peter Humphriss,1857 Rosalind Amery,1858 Hazel Davies,1859 Owen Davies,1860 Jason Freddi,1861 Mercedes Zanker,1862 Chris Tomlins,1872 Leanne Skipsey,

16.Actions Tasks from this meeting

- 1) None noted

17.Director Inactivity Points from this meeting

- 1) 3 February 2022 – six directors attended, one director had leave of absence – no activity points were lost

18.Next Scheduled Meeting Date

Thursday 3 March 2022

19.Meeting ended

10:49 pm